



**Board of Directors Meeting Minutes
December 8, 2016, 7:00 pm
Location: Lakeview**

Attendees:

Jason O'Connell	Darren Ayotte	Jennifer Hencke	John Mazzariello
Andy Murphy	Jenn Serian	John Pember	Owen Devine
Bob Wallen	Kevin Washock	Buddy Hencke	Ed Serian
Matt Decker	Kyle Belokopitsky	Brad Guenther	Matt Ciprioni
Ed McMahon	Bob Schuman		

Unable to Attend:

Todd Teresco	Gene Bradley	Sev Parrottino	Nick Lettieri
--------------	--------------	----------------	---------------

November Minutes (John)

Motion to accept the November minutes by Matt, seconded by Jen., all in favor – Motion is approved.

Treasurer's Report (Jason provided Highlights)

- a) Operating Cash – Down about \$7,300 from the prior year but still in a very strong cash position. Many large capital improvements were completed in FY16.
- b) Charter and Insurance will be due soon. Expected to be around \$6,100.
- c) Restricted Cash – Up about \$21,750, mainly a result of \$21,700 in grants and contributions received which are designated for construction of the 60/90 field at Williams Road.
- d) Field Maintenance – Includes costs associated with the P1 infield renovation.
- e) Form 990 – Todd will likely file IRS Form 990 in late December or early January.
- f) Collections – Bob Schuman is continuing to work to collect the outstanding receivable balances.

Motion to accept the December Financial Report by Matt C, seconded by Matt D., all in favor – Motion is approved.

Advertising Board/Cash Registers @ Williams Road – Kevin.

- a) Kevin met with owner of a local sign company in Troy, NY to discuss the cost and feasibility of installing a sign at the Williams Road complex. Initial estimate for a High Definition screen will be ~\$34,000. Kevin advocated for the sign as a means to promote/advertise TLL activity. Various board members brought up the need to review the appropriate zoning laws of North Greenbush to ensure the plans of installing a sign of this size and functionality would be approved by the zoning

board. More work is needed to determine what is feasible from a zoning perspective and what TLL can afford before we move forward. More discussions and planning are required before a final decision is made - Kevin will continue to lead this work-effort.

- b) Kevin also advocated for the need to install cash registers in both concession stands. Kevin provided an estimate of ~\$250 per register. Jen S mention it would be great to have them installed even though it will be more work for board members on duty and the concession stand workers. Cash Register will enable TLL to provide better accounting of various transactions and more importantly aid in the calculations for sales/use tax. Kevin would like the board to invest in one cash register now so he can perform the setup and determine ease of functionality.

Motion made by Kevin to purchase one cash register for Williams Road in the amount of ~\$300.00 seconded by Buddy, all in Favor – Motion is approved.

Senior Level Registration Fees – Jason.

- a) During the November TLL board meeting, motion was made and approved to increase the Senior Level Registration fee from \$140 to \$165, an increase of \$25.
- b) New information was made available after the November meeting as Bob Wallen researched the Brunswick registration fees for their Senior Level division. It was determined Brunswick only charges \$125 for their senior level but players are not able to keep their uniforms.
- c) Recommendation to move TLL senior level fees from \$165 to \$145 to be more competitive with Brunswick.
- d) Various discussions on new senior field and whether or not TLL is profitable in this division. It was noted that breaking down profitability by division is hard to prove but Bob S provided a break/even cost analysis and it was determined to be profitable.

Motion made by Jason to reduce Senior level registration fee from \$165 to \$145 and 2nd by Andy, all in favor – Motion is approved.

Registration/Draft Policy- Andy.

- a) With the Senior League fee now approved, Andy will have the 2017 registration flyer finalized. Andy would like to have the flyer included in the Advertiser newspaper right away. Jason will take the lead on coordinating with the Advertiser. Andy still waiting for contacts for Averill Park, GD, Troy, parochial and private schools. Contacts are needed so TLL can have appropriate approvals to send home the registration flyers.
- b) TLL Registration will be open on January 1st 2017.
- c) We should continue with the draft policies established last year. It was noted there were a number of issues in the minor draft with how the coach's children were drafted.

- d) The only recommended change to the 2017 player draft policy is to exclude all coach's children from the draft process. Andy to have a 2017 formal draft policy updated for review during the January board meeting.
- e) It was also noted TLL will continue with the player evaluation scheduling process established last year. Received lots of positive feedback in the scheduling of when children should arrive to the evaluation vs waiting for a long period of time. Jason to work with Bob on updating scheduling for 2017 player evaluation day.

P1 Infield Update – Matt D.

- a) P1 Infield came out great – timing of weather was perfect for installing new sod.
- b) Final costs estimated at ~\$2,000
- c) Installed new baselines along with pitching mound run way – all dimensions within little league guidelines.
- d) Also, made very minor adjustments to P2 pitcher mound with left over sod and topsoil.
- e) Matt suggested a complete redo of P2 infield similar to what was done to P1 – more discussion is required – timing on potential update would be fall of 2017.

Board Member Updates (All)

Andy – Removing all dugout signs regarding various field maintenance jobs for Home and Away teams. Proposing new guidelines for the 2017 season. Andy to take the lead in establishing and rewriting the rules for discussion during January board meeting.

Kyle – Need to fundraise for new 60/90 field. Jason had requested from every board member a list of business that may be interested in providing a sponsorship. To date we have received little to no information on Jason's formal request. Kyle has reiterated the need for new contributions and asked the Board again for business contact information so TLL can appropriately solicit for donations/sponsorships. Applications for a number of grants are in the process and to be completed by end of January.

Buddy – Checked on the CPR education - cost estimated for TLL is \$55.00 per person. Matt C. mentioned he has contacts who can provide a CPR education program – we can establish a group session for all board members for little to no new costs. Matt C. to take the lead in coordinating a CPR session for the January board meeting – need roughly 1 hour set aside on January's board meeting agenda.

Jen S – Any interest in open board members for Poestenkill concession and T-ball/rookie level director? Jason may have someone for Poestenkill – will be part of our January Board meeting discussion.

Brad – Can TLL reach out to last year's sponsors to determine if they prefer to have their business name on the front of the jersey/t-shirt. Brad noted there is a slight cost differential by having logos printed on the front. Jen H and Brad to work offline with various sponsors to determine what is best the approach for the 2017 season.

Matt D – TLL needs netting along first base side of P1 to protect t-ball players and parents whose backs are usually turned to a potential foul ball coming from P1. This issue needs to be addressed in the 2017 safety plan.

Bob – 60/90 committee meeting was recently held and determined to split the construction activities between what should be accomplished in the Spring vs Fall of 2017. Bob to compile a list of those activities and a formal proposal on what needs to be accomplished for the new field. Bob would like to have it to the board for their consideration during January board meeting.

Darren – Rules committee meeting on December 20th – all recommendations to be discussed during the January Board meeting.

Jen H – 2017 TLL sponsorship letters are going out by the end of the week. Various discussions to potentially include a separate 60/90 contribution solicitation letter in the same mailing. Jen and Kyle to lead this effort.

Jason – Charter and Insurance will be submitted in the next couple of weeks. The 4 in 24 Valley Cats application will also be submitted for P2. Nick provided good information to help with this application process. TLL needs a list of projects we want to get accomplished in the Spring for both complexes. We need a prioritized list so we can focus on accomplishing decided upon improvements. All Board members, please come prepared in January with a list of projects we need prioritized.

Adjourned 9:15 PM

Next Meeting: Thursday, January 12, 2016 – Lakeview – 7:00 PM